



VENDOR APPLICATION FORM

Potato Festival Weekend • Saturday August 10th, 10AM - 4PM • **Victoria Street**, Downtown Alliston

No spots are guaranteed, and vendor location is subject to the sole discretion of the Rurban Sights & Sounds Downtown committee. Food vendors with whisper quiet generators will be given preference for the Food court location.

Company Name _____

Company Address _____

CONTACT INFORMATION

Contact Name _____

Business Phone _____ Email _____

Description of Services/ Goods Sold _____

*Please note space is limited for not-for-profit groups and a criteria must be met for acceptance.

Non-Profit Organization \$75

Food Vendor 10 x 20 booth \$250

Business Service 10 x 10 \$250

Craft/Product Vendor 10 x 10 \$150

Please review and sign the attached Terms and Conditions page.

Note that all registrations must be confirmed by the ABIA office and all vendor payments received in advance. All payments are non-refundable. Any payments made less than 1 week prior to the event must be in the form of cash, or money order. Participants are required to provide their own tables, hydro, chairs, and coverings. Vendors will be advised of site allocation prior to the event. Load in is available from 6:30AM to 8:30AM on the day of event and must be complete by 8:30AM sharp that same day, No vehicles are permitted on the Site after such time, The event will proceed rain or shine. Vendor take down time is no earlier than 4PM sharp and vendors must be off the street by 5:30PM sharp.

TERMS & CONDITIONS

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1. Set-up information will be forwarded with contract acceptance
2. All booths must be manned during open hours of the festival. Rurban Sights & Sounds Downtown is open from 10AM to 4PM and all vendors must remain until the 4PM tear down. All vendors must tear down and be off the street by 5:30PM.
3. Vendor / Entertainment Load-In starts at 6:30 AM until 8:30 AM. No vehicles are permitted on the street after 8:30 AM.
4. The vendor section of the Festival opens Saturday at 10 AM and closes on Saturday at 4 PM. No vehicles will be permitted in vendor areas during festival hours.
5. Booth locations from previous years are not guaranteed.
6. Vendors are to supply their own table, chairs, and canopies and weights for tents must also be tied down.
7. Vendors are responsible for collection of taxes where applicable.
8. Electricity will NOT be available. Please do not request it. Generators must be up to date in good condition (we ask you consider bringing a “whisper” generator to respect other vendors and location priority will be given to those food vendors with whisper quiet generators).
9. Vendors may not extend their booth outside their assigned space.
10. All vendors must provide proof of liability insurance, Food vendors who use propane must have a TSSA cert. and Fire cert.. to be submitted with application.
11. Sharing or subletting booth space is not permitted.
12. A \$50.00 charge will apply for any NSF cheques. NSF Cheques WILL result in loss of booth.
13. ABIA Chair 's/Office Coordinator decisions on any dispute will be final.
14. Vendor selection and location is at the discretion of the Alliston Business Improvement Association.
The vendor will release and hold harmless Alliston Business Improvement Association, its volunteers, employees, and agents from any liability for losses or damages resulting from this event.

I have completed the Vendor Application and attached the necessary insurance requirements and payment. I have read, understand and agree to abide by all parts of the TERMS & CONDITIONS, and acknowledge that any violation of any part may result in immediate expulsion from the festival with no refund of fees. In consideration of acceptance of this application, I hereby, for myself, my heirs, executors and administrators, waive, release, and forever discharge any and all claims with rights for damages which may hereafter accrue to me against the Alliston Business Improvement Association/ Alliston Potato Festival, their respective officers, agents, representatives, successors and/or assigns, for any and all damages and liabilities which may be sustained and suffered by me in connection with my said association with, or entry and/or arising out of my traveling to, participating in, and return from the ABIA Alliston Potato Festival Weekend Rurban Sights & Sounds Downtown in Downtown Alliston.

CompanyName _____ Date _____

Contact Name _____

Signature _____