



Alliston BIA Board Minutes

September 15th 2026

6:00 p.m.

**Alliston Business Improvement Association Office
51 Victoria Street East, Alliston**

Members Present

Alicia Regier, Chair	Michelle Rakowski, Director
Ben Carnovale, Vice Chair	Kim Lyon, Treasurer
Lisa Culmone, Director	Chris Rapin, Councilor

Members Absent

James Griffiths, Director	

Guests

Veronika Kremza, Office Coordinator	Lisa Wooldridge, Town of New Tecumseth
Jordan Hughes, Town of New Tecumseth	Carleigh Maloney

Confirmation of Agenda

2025-01- **MOTION**- To add the budget and forecast to the September agenda and confirm as circulated.

Moved by Treasurer Lyon
Seconded by Director Culmone

Motion Carried, no votes against

Disclosures of Pecuniary Interest – NIL

Adoption of Minutes

2025-02- **MOTION**- To confirm the August ABIA Board of Management minutes as circulated.

Moved by Vice Chair Carnovale
Seconded by Director Culmone

Motion Carried, no votes against

Opening Remarks

Chair Regier welcomed all attendees to the meeting and expressed appreciation for their time and participation. As a standard procedure, and as all guests are welcomed to ABIA meetings, guests are kindly requested to hold all questions and comments until the end of the meeting.

Chair's Report

Holiday Art Card Contest

Stevenson Memorial Hospital is organizing a Holiday Art Contest for postcards and will be awarding four winners with a \$50 gift card to be used at any ABIA business.

To support our members, the ABIA will match the hospital's \$200 budget. The logistics of gift card distribution will be discussed further with the Board and the hospital to ensure a smooth and easy process.

2025-03- **MOTION**- to match the hospital's \$200 contribution for the Holiday Art Contest.

Moved by Treasurer Lyon
Seconded by Director Culmone

Motion Carried, no votes against

Council Report

Security Patrol

A letter was received raising concerns about homelessness, safety, and security downtown. The board discussed the letter. The Chair spoke with the OPP and will meet with the Town the following day. Shift is scheduled to attend the October meeting.

The board discussed informing business owners who to contact, so incidents are logged and the OPP, bylaw, and Shift can allocate resources accordingly, as some incidents fall under OPP jurisdiction and others are bylaw infractions.

Security guards were also discussed. Guards only have jurisdiction on private property, are not trained for these situations, and would need to contact the OPP regardless. The board agreed not to pursue this at this time.

Outcome: focus on educating business owners on who to call, and reintroduce CamSafe and camera programs.

2025-04- **MOTION**- The ABIA to print and distribute a card to the members with relevant phone numbers and resources.

Moved by Director Carnovale
Seconded by Director Lyon

Motion Carried, no votes against

***6:45** | Chair Regier requested Vice Chair Carnovale direct the rest of the meeting.

Resurfacing Project

Work on the sidewalk and curb repairs has expanded and is taking longer than anticipated, but progress continues. Paving will begin at the West end and proceed to the East as soon as the contractor's equipment is operational.

Treasurer Report

2025 Audit Financial Statement

The 2025 audit is now complete.

2025-05- **MOTION** – The 2025 financial statements are received and approved by the Board of Directors.

Moved by Treasurer Lyon

Seconded by Vice Chair Carnovale

Motion Carried, no votes against

Forecast

Financial Forecast & Allocation: The four-month forecast was presented to the Board, along with a discussion on current funds allocation.

Action Item: Veronika will provide a detailed budget breakdown to Treasurer Lyon prior to the next meeting.

2027 Budgeting: Preparation for the 2027 budget is currently underway. The prospective budget will need to be reviewed ahead of time so we can properly allocate funds for next year.

Policy

The updated policy draft has been submitted to the Town for review. All feedback and requested changes have been fully incorporated into the document.

2025-06- **MOTION** – To publicly share the updated policy with our membership on the ABIA website.

Moved by Councilor Rapin

Seconded by Treasurer Lyon

Motion Carried, no votes against

2025-07- **MOTION** To allow the ABIA members a week to review policies prior to posting on the website.

Moved by Councilor Rapin

Seconded by Chair Regier

Motion Carried, no votes against

Marketing

The ABIA is continuing with their social media marketing initiative and campaigns. The feedback has been positive and engagement continues to grow.

Events

Speaker Series

Following a recent meeting between the ABIA and the Chamber of Commerce regarding potential joint speaker series, it was decided that the ABIA will not be collaborating with the Chamber of Commerce at this time. We will continue to run ABIA events independently.

2025-08- **MOTION** – The ABIA will host a Mix and Mingle for members only up to twice a year while using the rewards and recognition budget.

Moved by Chair Regier

Moved by treasurer Lyon

Motion Carried, no votes against

EcDev

Tools and Trades Boot Camp event is at Town Hall on September 17th. The event will consist of vendors, two trades and a catered lunch with Honda being the main speaker

The Economic Development team will be launching a Love Local Campaign, where randomly selected local businesses will be featured in upcoming profiles.

Project

Lighting Project

A contractor has been selected for the installation of the street lights. As the road construction wraps up, the contractor will be applying for a Road Occupancy permit. The work will be done on the East and West end, and will consist of removing old strapping and installing new hardware with new strapping, and adjusting the planters hardware on the poles.

Adjournment

2026-09 **Motion** to adjourn

Moved by Treasurer Lyon

Motion Carried, no votes against

Alicia Regier

09/18/26

Chair, Alicia Regier